



EXPRESSION OF INTEREST FOR HIRING OF INDIVIDUAL SHORT TERM CONSULTANT

Government of the Punjab, Energy Department through Punjab Energy Efficiency and Conservation Agency (PEECA) invites applications from qualified and experienced professionals as individual consultant for the following area on short-term consultancy basis:

Sr. No.	Name of Individual Consultancy	Qualification	Experience
01	Consultant; Sector Specific Designated Consumer Survey & Benchmarking	Bachelors in Energy/ Electrical Engineering or relevant field	15 years of experience in energy sector. Prior Consultancy role experience in energy sector will be preferred.

Interested individuals may submit their application along with the copy of CV, educational documents, experience certificate, CNIC and passport size photograph latest by 11-03-2019 at the following address. Only shortlisted candidates will be called for an interview. The Remuneration will be offered on the basis of qualification and experience. The said Consultant will be selected in accordance with the provisions of Punjab Procurement Rules 2014 for short term consultancy.

Managing Director
Punjab Energy Efficiency & Conservation Agency,
Energy Department, Government of Punjab.
Office: 48-A, C-II, Ghalib road Gulberg III, Lahore.
(Office Tel: 042-99268362-3` Fax: 042-99268364)
Email: peeca.qu@energy.punjab.gov.pk



TERMS OF REFERENCE (TORs)

FOR

INDIVIDUAL SHORT-TERM CONSULTANT “SECTOR SPECIFIC DESIGNATED CONSUMER SURVEY & BENCHMARKING”

BACKGROUND

The Government of Punjab, through its Energy Department, has established the Punjab Energy Efficiency and Conservation Agency (PEECA) to carry out the “Punjab Energy Efficiency and Conservation Program (PEECP). The objective of PEEC Program is to bridge the demand and supply gap through a two-pronged approach of Demand and Supply Management using the concepts of efficiency and conservation.

Designated consumers can be identified by the intensity or quantity of energy consumed. The amount of investment required for switching over to energy efficient equipment and availability of energy efficient machinery required by the consumers.

In this regard, PEECA wants to engage services of a renowned technical advisor for assisting PEECA in identifying and notifying designated consumers who would be mandated to perform EE&C related tasks as per policy.

OBJECTIVE OF THE ASSIGNMENT

The objective of the assignment is to notify the designated consumer’s sector wise, providing technical support, enlistment & enplanement of ESCOs and energy auditors, preparing a plan for specific energy consumption reduction by designated consumers, conduct survey & provide benchmarking for energy consumers in Punjab province.

SCOPE OF WORK

For the Project, PEECA is interested in engaging “Sector Specific Designated Consumer Survey & Benchmarking” consultant for following purposes:

Continued assistance to PEECA on different technical matters relating to;

- a. Identification and preparation of draft notification of designated consumers.
- b. Establish and prescribe norms for Specific Energy Consumption (SEC).
- c. Prepare a plan for specific energy consumption reduction by designated consumers.
- d. Provide support to designated consumers for formulating and implementing sectoral initiatives through different stakeholder forums
- e. Empanel of energy auditors / energy service providers for helping designated consumers comply with requirements of policy
- f. Provide a framework of regular monitoring and reporting of energy consumption and implemented/planned energy efficiency investments.
- g. Advise and assist the PEECA to develop a crop of qualified Energy Management managers specially to serve the designated consumers and other institutions.



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- h. Assist in finalizing TORs for technical and legal matters for implementation of EE&C initiatives.
- i. Finalization of related technical requirements and bifurcation of sector specific designated consumers.
- j. Involve in discussions and attend brainstorming sessions for finalizing the strategy to implement EE&C policy on designated consumers.
- k. Collect and analyse the data of designated consumers from DISCOs and other relevant department/s.

CONSULTANT PROFILE:

The requirement required for the consultant is as under:

Sr. No.	Position	Qualification	No of Position	Experience
1.	Consultant For Sector Specific Designated Consumers	Bachelors in Energy/ Electrical Engineering or relevant field	01	15 years of experience in energy sector. Some previous relevant consultancy experience would be preferred.

DELIVERABLES:

The individual consultant will be overall responsible to the Managing Director (MD), PEECA through Program Manager.

Sr. No.	Deliverables	Payment Percentage (subject to approval of deliverable by the competent authority)
1.	On completion of initial report devising a roadmap, approach, plan and resources.	10%
2.	Collection and data analysis of designated consumers from DISCOs and other relevant department/s & provide support to designated consumers for formulating and implementing sectoral initiatives through stakeholder forums.	20%
3.	Empanel of energy auditors / energy service providers/energy management managers for helping designated consumers comply with requirements of policy & provide a framework of regular monitoring and reporting of energy consumption and implemented/planned energy efficiency investments.	20%



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4.	Establish and prescribe norms for Specific Energy Consumption (SEC).	10%
5.	Provide support to Designated Consumers for formulating and implementing sectoral initiatives through stakeholder forums.	10%
6.	On identification and preparing draft notification of designated consumers & establish and prescribe norms for Specific Energy Consumption (SEC).	20%
7.	Final Report (Complete report of all the above mentioned tasks)	10%

Note: The payments will be triggered after the completion of deliverables as per the scope of work.

Note: Payment Terms can be revised at the time of signing of Contract with the mutual consent of both the parties (Client & selected Consultant)

As a whole the consultant will support PEECA in completion of all tasks in line with the scope of work assigned within 6 months' time regarding the subject.

GENERAL CONDITIONS:

1. The maximum time available for the completion of assignment will be six (06) months. The Consultant shall begin this assignment as soon as the contract agreement is signed.
2. The assignment activities of the consultant will be supervised by the Managing Director, PEECA.
3. All documentations, reports shall be submitted in the English Language.
4. All the data, documents and reports provided by the consultant for the said services shall be the property of PEECA. The consultant shall not share and use these data, documents and reports for any other purpose/ job without the explicit written approval of Managing Director, PEECA.
5. In case the consultant fails to fulfil the contractual obligations and violate the contract agreements, the contract agreement shall be terminated and Consultant shall not be liable to make any pending claims.